



PROJECT MANAGEMENT UNIT
IDB ASSISTED PROJECTS
Elementary & Secondary Education
Government of AJ&K



Situation Vacant

Applications are invited from the suitable candidates for the following contract positions available in development projects (I) Reconstruction & Rehabilitation of 277 flood damages School buildings in 10 Districts of AJ&K (STBED) (II) Basic Education for all (BEA) IDB Assisted Projects E&S Education GoAJK.

S.#	Post	Grade/Pay Scale	No. of Posts under Project	Qualification
1.	Assistant Engineer (civil)	BPS-17	01 Post Under (STBED Project)	i. B.Sc. Engineering (Civil) with at least 5 year experience in relevant field Govt./Public Sector organization. ii. Registered with Pakistan Engineering Council. iii. Experience of execution of development projects will be preferred.
2.	Draftsman	BPS-12	01 post under BEA Project and 01 post under STBED Project Total= 02 posts	i. Having 03 years diploma in civil engineering. ii. At least 5 years' experience in relevant field. iii. Preparation of withdrawals, checking of drawing and BOQ's. iv. Record keeping of bidding documents. Drawing, BOQ's agreements, correspondence etc. v. Assist Assistant engineers and superintending engineer in daily business of the projects.
3.	Date Entry Operator	BPS-12	01 post under BEA Project	i. FA/F.Sc ii. Having One year IT computer diploma iii. 02 year experience in relevant field. iv. 25-30 words per minute typing speed (English and Urdu)

CONDITIONS:

1. Employment will be governed by the Contract Policy 2006.
2. Application carrying complete CV, attested copies of testimonials and experience certificates along with processing fee of Rs. 200/- Bank Draft (Non refund able) in the name of DDO PMU IDB Assisted Projects Elementary & Secondary Educating should reach to undersigned till **21, December 2015** positively at the address given below from date of advertisement.
3. Government/semi-Government employees applying for the post must produce NOC at the time of interview.
4. Only shortlisted candidates will be called for test/interview.
5. No TA/DA will be admissible.

Syed Zaheer Hussain Gardezi

Project Director

IDB Assisted Projects E&S Education

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